

COMMISSION MEETING MINUTES

June 14, 2010

Meeting location: 676 Loughborough Drive, Merced, CA

Commission Members Present:

Jerry O'Banion Eva de Long Iantha Thompson Shirley Brown Ana Pagan
 Tim Livermore Patrick Bowman Vacant Manuel Jimenez, Jr.

Staff Present: Michael J. Calabrese, Brian Mimura, Jerry Hilliard

Guests: Carol Greenberg, Monica Adrian, Luis De La Cruz, M. Valencia

1. Call to Order, Pledge of Allegiance, and Roll Call

Commission Chairperson Jerry O'Banion called the meeting to order at: 5:30 PM

The Pledge of Allegiance was led by: Jerry Hilliard. Roll call was taken with results noted above.

2. Public Opportunity to Speak on Any Matter of Public Interest within the Commission's Jurisdiction

No public comments were provided

3. Approval/Additions/Deletions to the Agenda

Motion made by: Commissioner Jimenez to approve the agenda.
Motion seconded by: Commissioner Ana Pagan

The agenda was approved by the Commission unanimously.

CONSENT AGENDA

4. Approval of Minutes for the May 10, 2010, Commission Meeting.

5. Approval of First 5 Monthly Expenditures through: April 30, 2010

6. Approval of Expenditures through May 31, 2010

7. Approval of Contract Amendment for Courier Services – Contract #10833

Motion made by: Commissioner Thompson, to approve Items 4, 5, 6, and 7
Motion seconded by: Commissioner Jimenez

The motion was approved unanimously.

8. Public Hearing: Required Public Hearing on the Updated First 5 Merced County Strategic Plan: 2009/10 through 2011/12.

Mimura presented a summary of the Strategic Plan, highlighting that only minor updates have been made for this version, since we are in the middle of a 3-year strategic plan period that the Commission approved prior to the 2009/10 fiscal year. Mimura stated that the plan meets all legislative mandates for First 5 County strategic plans, and that the public hearing is required on an annual basis.

Commissioner O'banion opened the public hearing. There were no comments from the public or Commission.

REGULAR AGENDA

9. Approval of the Updated First 5 Merced County Strategic Plan: 2009/10 through 2011/12

Mimura stated there was no staff presentation of information beyond the information provided during the Public Hearing.

Motion made by Commissioner Pagan to approve the updated First 5 Merced County Strategic Plan: 2009/10 through 2011/12.

Motion seconded by: Commissioner Thompson

The motion was approved unanimously.

10. Approval of Funding for a Contract Extension with Persimmony International, Incorporated, for Web-based Data Management System Services.

Mimura presented this item stating that the requested action would enable the continuation of the data management services that are instrumental in assisting First 5 to meet the data submission requirements to the State. Persimmony has satisfactorily fulfilled its contracted deliverables to date, and would work closely with LTG Associates, First 5's evaluation contractor, to continue to assure that evaluation and data needs are met through the scope of services and budget, as presented.

Motion made by Commissioner Thompson to approve funding for a contract extension with Persimmony International, Incorporated, in an amount not to exceed \$48,302.00 to provide web-based data management system services for First 5 Merced county for the 2010/11 fiscal year.

Motion seconded by: Commissioner Livermore

The motion was approved unanimously.

11. Approval of a Proclamation Supporting the Children's Bill of Rights for Merced County

Mimura presented this item along with background information on First 5's role in supporting the development of the bill, other entities that have passed resolutions supporting it, and upcoming steps for promoting the bill through social marketing and community engagement activities.

Commissioner Thompson stated the importance of First 5 in approving the proposed proclamation and shared her support of it. Commissioners Jimenez, Jr., and O'banion similarly expressed support.

Monica Adrian commented on the importance of the bill and the opportunity for sharing it, particularly by sending it out to community residents.

Motion made by Commissioner Thompson to approve the Proclamation expressing First 5 Merced County's support of the Children's Bill of Rights for Merced County.

Motion seconded by: Commissioner Jimenez

The motion was approved unanimously.

12. Approval of First 5 Merced County Annual Budget for FY 2010/11.

Mimura presented this item (see attached budget) providing background information and noting that the budget is presented assuming no significant changes to First 5's revenue stream from the State. Should changes occur, a modified budget would likely be presented. The proposed budget reflects updated budget projections, refined revenue estimates, and supports the programmatic commitments and development plans for the second year (2010/11) of the 3-year strategic plan period.

Mimura reviewed anticipated revenues, planned staffing expenses, program expenses, evaluation costs and totals. He pointed out that planned expenditures exceed expected revenue (to be received in the 10/11 year) by \$1,912,101.00, which is consistent with the planned Long Range Financial Plan that accounts for 'spend down' of revenues already received in order to maintain stable funding over the 3-year strategic plan period.

Commissioner O'banion asked if funds already received and available would be used to balance the deficit budget. Mimura confirmed that yes, this was the case. O'banion asked how this could be reflected in the budget and asked if the revenues could be adjusted accordingly. Commissioner Thompson offered that an adjustment could be noted at the end of the budget to show that revenues in receipt would cover the deficit. Michael Calabrese stated that this revenue issue could be addressed in the "Prop 10 Revenues" line. O'banion proposed that this revenue line be increased (by \$1,912,101.00) in order to reflect a balanced budget, and to add a footnote clarifying that revenues come from both currently held and expected revenues in 10/11.

Commissioner Livermore inquired about what will happen to First 5's financial position after the strategic plan term when only incoming revenues are available to support First 5 efforts. Mimura stated that this is a critical question that should be taken up during this fiscal year in order to prepare for this situation when we transition into the next strategic plan period. The Commission needs to determine what its plan and approach will be in that new era, and

whether it might focus more on systems level changes since these are less costly than direct services, but can result in longer term benefits impacting more families.

Commissioner Livermore asked about how other counties are handling their revenues now. Mimura stated that many are in the same boat, i.e., expending more than current incoming revenues in order to spend down reserves. And, that they too will face different financial positions and have to make strategic decisions. Commissioner O'banion asked how we are doing compared to our original financial planning assumptions. Mimura replied that, while changes to revenue projections and spending have occurred, we are on track and in good position to support programs and our planned activities for the 3-year term, largely as planned.

Motion made by Commissioner Livermore to approve the First 5 Merced County Annual Budget for FY 2010/11, with the modification that the "Prop 10 Revenues" line be raised by \$1,912,101.00 (from revenues already received), and a note added reflecting this, in order to produce a balanced overall budget.

Motion seconded by: Commissioner Jimenez

The motion was approved unanimously.

13. Approval to De-Obligate Funding for Merced College's Los Banos Early Care and Education Center Project.

Mimura presented this action item providing background information about the Commission's original approval of \$750,000 in April 2006. He stated that funding is no longer needed to support the construction of this project since construction costs have decreased since the time of the original planning. He also stated that the primary source of funds for the project (from the State) has approved, but "frozen" allocated funds. Staff has been in close communication with Merced College and partner Merced County Office of Education who are in concurrence with this action.

Commissioner Livermore asked if Merced College would contest this action. Mimura stated no, that there would not be an appeal since Merced College was in agreement that the funds were not necessary for the project to move forward, when and if the State funds are released.

Commissioner O'banion asked if the funds were in the proposed First 5 annual budget. Mimura replied no, that the funds are not in the budget, so no changes to that document are necessary. The de-obligated funds will remain unallocated in the Commission's account until the Commission decides how they, along with other unallocated funds, are to be used.

Motion made by Commissioner Jimenez to approve the de-obligation of funding in an amount of \$375,000.00 for Merced College's Los Banos Early Care and Education Center.

Motion seconded by: Commissioner Thompson

The motion was approved unanimously.

14. Executive Director's Report (Informational).

Mimura presented information on recent First 5 related activities (see attached presentation

slides) such as evaluation planning; the Business Education Alliance of Merced (BEAM) campaign update; First 5 California Program updates; the resignation of Commissioner Goodger; Children's Bill of Rights marketing at the Merced County Fair; program development activities including Univision, and BEAM; the First 5 Regional Executive Directors meeting; Early Learning Advocacy Day in Sacramento, Joint Funding Program update; and First 5 participation at the Annual Fatherhood event at Applegate Park.

15. Commissioners' Reports (Informational).

Commissioner Livermore spoke on H1N1 and stated that children are more vulnerable to this strain than others. Immunizations are available from 10 am to 4 pm at the Public Health Clinic. He also updated the Commission on pertussis/whooping cough which is noticeably high in our area. He stated it is vaccine preventable and for the youngest kids, their parents/caregivers should be vaccinated.

Monica Adrian asked if a pregnant woman could receive the vaccine. Dr. Livermore responded with a "yes", in the second or third trimester.

Commissioner Pagan stated that in June representatives from social work programs from around California were coming to visit and observe the local fatherhood program, again showing how Merced County leads the state in this type of programming.

Carol Greenberg wanted to know if the Spanish version of the Children's Bill of rights is on line. Staff stated that yes, a Spanish version is available, along with Hmong and (soon) Punjabi. She also distributed print version of BEAM campaign materials for the Commissioners.

Commissioner O'Banion thanked everyone for their attendance and asked if anyone had anything else to add. Hearing none, the meeting was adjourned at 6:44 PM.

The next meeting is scheduled for July 12, 2010 at 5:30 p.m. in the First 5 building, located at 676 Loughborough Dr., Merced.

Attachments to Meeting Minutes

Item 12 – First 5 Merced County Annual budget for FY 2010/11

Proposed Budget.

Item 14 - Informational Presentation: Executive Director's Report

Presentation slides.